Inglewood Primary School

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INGLEWOOD PRIMARY
CARING AND SHARING

HEAD LICE MANAGEMENT POLICY

RATIONALE

Inglewood Primary School has developed the following head lice policy in consultation with the School Board, The School Nurse and the Department of Education and Training. The policy is designed to minimise the spread of head lice amongst students and staff when known cases are identified.

Roles and Responsibilities

- The Parents' responsibilities are :
    1. to learn about head lice infestation and management by reading the Department of Health's Head Lice Fact Sheet
    2. to regularly check their child's hair for head lice
    3. to treat their child's hair immediately if the child has head lice
    4. to inform the school and other close contacts if their child has a head lice infestation
    5. to confirm with the school that treatment of their child's hair has commenced

- The School's responsibility is:
    1. to develop, implement and maintain a head lice management policy
    2. to ensure that parents and staff are aware of the school's head lice policy
    3. to provide parents with a copy of the Head Lice Fact Sheet as required

GUIDELINES

Steps to Be Taken When a Child is found to Have Head Lice

1. The student is sent to a member of admin who checks to confirm the existence of live lice.
2. The student is given a brief, age appropriate explanation about the head lice.
3. The parent is immediately contacted and asked to remove the child from school until treatment has commenced.
4. To prevent the spread of head lice, the student will be excluded from contact with other students until they are collected from school.
5. The parent is given a copy of the Department of Health's Head Lice Fact Sheet which details treatment options.
6. All the students in the class in which head lice have been detected, are given a letter to their parents asking them to check their children's hair.